



Digital Society Initiative

Safety Concept

New Coronavirus

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The number of infections with the corona virus is increasing rapidly. The university management has now issued instructions to reduce the number of people on the premises of UZH.

From now on, the UZH will generally work with a reduced presence on site.

For the DSI, this means that all of us will also work from our home offices.

Please also read the information on the UZH website:

<https://www.uzh.ch/cmsssl/en/about/coronavirus/staff.html>

In general, the following applies when working with COVID-19:

Furthermore, everyone at UZH must adhere to the following rules:

- We adhere to the hygiene and conduct rules of the FOPH.
- We keep 1.5 meters away from other people at all times.
- We wear masks where required to do so.
- We stay at home when we are ill or have returned from a high-risk area (according to the FOPH).
- If we have symptoms we observe the current rules.
- We use the SwissCovid app.
- Students and guests only come to the university when their presence on-site is required.

Concrete measures on the premises of the DSI:

- Display clearly visible signs of behavioral and precautionary measures in accordance with the BAG

1 Hand Hygiene

- All persons moving around the DSI premises must regularly wash their hands with soap and water
- If possible, hand disinfectants should also be used
- All persons are required to take care of their skin protection (e.g. by using skin care products)

Concrete measures on the premises of DSI:

- Unnecessary items, such as magazines, are removed
- Dishes must be placed in the dishwasher immediately after use
- Work equipment (e.g. stapler, hole punch, etc.) is not shared, if possible

2 Keeping Distance

- All persons moving within the DSI premises keep a minimum distance of 1,5m from each other
- In the following rooms there should generally be no more than 2 people at the same time:
 - SOC-E-009a
 - SOC-E-009b
 - SOC-E-009c
 - SOC-E-010a
 - SOC-E-010b
 - SOC-E-010c
 - SOC-E-010d
- In the following rooms there should generally be no more than 4 people at the same time:
 - SOC-E-004
 - SOC-E-007a
- The following rooms must not be occupied by more than 50%:
 - SOC-E-007: max. 5 persons
 - SOC-E-009: max. 10 persons
 - SOC-E-010: max. 40 persons
- Occupancy of the meeting rooms Schrödinger and Einstein:
 - SOC-E-006: max. 8 persons
 - SOC-E-008: max. 5 persons

Concrete measures on the premises of DSI:

- Occupancy rules are displayed in the rooms
- When reserving the meeting rooms, people are informed about the limitation

3 Cleaning

- Surfaces that are used together (especially in the kitchen) are wiped independently after each use

Concrete measures on the premises of DSI:

- Information in the kitchen with the following requests:
 - Put used dishes in the dishwasher immediately
 - Wipe surfaces
 - Wipe the surface of the coffee machine
- Information in shared rooms with the following requests:
 - Wipe surfaces

4 Ventilation

- Working areas must be ventilated 4 times a day for about 10 minutes. The users themselves are responsible for this

Concrete measures on the premises of DSI:

- Information in the rooms with the following request:
 - Ventilate 4 times a day for about 10 minutes

5 Mandatory wearing of masks at the UZH

- It is obligatory to wear a mask in all public, freely accessible indoor areas of UZH. This includes for example in corridors, atriums, restrooms, elevators, museums, libraries and cafeterias. This also includes student workspaces in public areas and the use of free lecture halls or seminar rooms as learning spaces. Please note: Masks not only have to be worn when walking from one place to another, but now also permanently for the duration of your stay.
- The obligation to wear masks applies to all persons attending the UZH, i.e. both UZH staff (students and employees) and external persons (e.g. guests, participants in events, external service providers).

6 COVID-19 ill people at work

- If you feel symptoms of illness, you should stay at home. This will prevent the disease from being transmitted and spread further.
- Inform your line managers immediately and contact your family doctor or the canton's medical hotline (0800 33 66 55) in order to discuss the next steps. They will advise you and if necessary ask you to get tested at one of the official testing sites.
- Please follow the instructions on the factsheet:
<https://www.uzh.ch/cmsssl/en/about/coronavirus/staff/covid-19.html>

7 Events

- For events outside of teaching with external guests and/or with more than 100 persons, the organizers are responsible for creating a separate safety concept for events (<https://www.uzh.ch/cmsssl/en/about/coronavirus/safetyconcept.html>).
- The contact details of all participants are recorded.
- The maximum number of persons in the rooms cannot be exceeded.

8 Further information

- All employees and doctoral students must obtain a permit for travel and stays abroad on behalf of the UZH.
- For private travel to risk areas, the line manager must be informed in order to find a solution for the subsequent quarantine period.

9 Important Documents

- All persons are requested to read the basic safety concept:
 - <https://www.uzh.ch/cmsssl/en/about/coronavirus/staff/safetyconcept.html>
- Further information:
 - <https://www.uzh.ch/cmsssl/en/about/coronavirus.html>